

**ROOSEVELT FIRE DISTRICT**  
**BOARD MEETING MINUTES FROM JULY 24, 2024**

**CALL TO ORDER BY CHAIRMAN:** – Commissioner Williams - 7:04pm.

**PLEDGE TO FLAG:** – Commissioner Miller

**ROLL CALL:** – Commissioner Miller, Commissioner Fennell and Commissioner Williams. Commissioner Tyler and Commissioner Moore were excused; Attorney Lance Clarke, Treasurer Trina Sutherland, and Secretary LeKia Trollinger were present.

**MINUTES - Regular Board Meeting** – June 12, 2024

Motion made by Commissioner Fennell to accept the minutes from June 12, 2024, meeting. Motion second by Commissioner Miller - 3 ayes, motion carried.

**TREASURER REPORT JUNE 2024**

Motion made by Commissioner Miller to accept the Treasurers Report for June 2024. Motion second by Commissioner Fennell – 3 ayes, motion carried.

Motion made by Commissioner Fennell to accept the June 1, 2024 – June 30, 2024 Abstract report. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Miller to accept the June 2024 General Fund Detailed Budget Report. Motion second by Commissioner Fennell – 3 ayes, motion carried.

**COMMISSIONERS REPORTS:**

- **Commissioner Miller**

At this point in time there still haven't been any modules picked out from Target Solutions. Captain Foskey from EMS is waiting to hear from Don Hudson from Nassau County regarding the programs that are needed from the state regarding the EMS Program.

Nicole Hugg from Bound Tree still presently hasn't returned any of my calls or emails regarding the AED contract and also the AED that needs to be repaired.

- **Commissioner Fennell:**

There's still progress with the new 735.

7302 went out for an oil change and tire rotation.

The spare Chiefs car will go out next month for its yearly inspection.

District secretary's laptop will need a Windows upgrade.

EAST WEST APPARATUS – HGAC OPTION OF PURCHASE FOR THE DISTRICT

- **Commissioner Williams:**

Attended an EPCR webinar session with some of the members from New York State and the main focus of the session was on improving the quality for the EPCR's. EMT's are being requested to provide as much information as possible on each EPCR.

The desktop power plug(Commissioner Williams computer) in the Commissioner's office had to be changed by the Building Maintainer.

There's a new NYS Hemorrhage Control Protocol – a new device needs to be ordered once confirmed from the EMS Captain & the 1<sup>st</sup> Lieutenant on the protocol so that the correct device can be ordered.

- **Commissioner Tyler:**

Long Island Tank & Pump - repaired the fiberglass shell on the tank, replaced electrical box, replaced sleeve and flap in the tank.

Long Island Tank & Pump performed an inspection. The results show that we passed.

Nassau County Fire Marshal performed an inspection. The results show that we passed.

Trane came out and serviced all roof top units at Headquarters and Hose 3 buildings.

Mayfair came out and serviced the generator at Headquarters. Two batteries were replaced.

Lowitt Alarms - serviced and inspected the alarm system at Hose 3. They also inspected the alarm communication relay antenna at Headquarters.

Modern Sprinkler Corp. - Performed inspections and testing of the sprinkler systems at Headquarters and Hose 3. The results show that we passed.

New York Health Department performed an inspection last month resulting with two violations. Both violations were resolved by the staff.

- **Commissioner Moore:**

No report at this time.

### **ATTORNEY REPORT:**

We had some issues regarding the language in the NYCLASS resolution that's been resolved. Specific language has been added and upgraded to meet the needs of the Roosevelt Fire District.

Notices were sent to our engineering company regarding their continuous work and involvement with the Park Ave Project. ASB Engineering Company attended the latest construction meeting with Elite and is now back on board and up to date with the progression of the project. At this time we are waiting on the development of the spec book with the BID documents. Once the spec book is created it will go out to specific trades that were selected for the new firehouse. We're currently working on getting the items needed by the target dates for the zoning variances which are required in the chain of title.

The title seems fairly good, we aren't expecting any issues concerning it. Hopefully the variances will be approved by the zoning board once the application is completed.

### **CHIEF'S REPORTS:**

- **Chief Dawkins 01**

New people are joining the department

Training is going well, everyone is doing well

Department OP's are coming up in August

- **Chief Vasquez 02– excused**

June report was provided.

- **Chief Tyler 00 – excused**

**Probationary FF Angel Lainez** – reclassified to Firefighter

**Probationary FF Evron Dawkins** – reclassified to Firefighter

**Chief Class A Uniform** – additional gold stripes

### **OLD BUSINESS:**

- Park Ave. /Hose 1 Building Project – Elite next meeting August 15<sup>th</sup> – 6pm.
- BID – Parapet Wall and Coping at Headquarters – More Consulting Corp.
- NYCLASS – resolution provided by Council
- New Card Printer – quotes were provided for a new printer system

### **NEW BUSINESS:**

### **ITEMS FOR APPROVAL:**

- Payment of Claims 2024-376 through 2024-451 – Motion made by Commissioner Fennell to pay claims against the district. Motion second by Commissioner Miller - 3 ayes, motion carried.

**FACILITY USE:**

**TRIPS/EVENTS:** Turning Stone – Motion made by Commissioner Fennell for the following people to attend the Turning Stone Conference October 20 – 23, 2024 (Commissioner Tyler, Commissioner Miller, Chief Dawkins, Treasurer Sutherland and Secretary Trollinger). Motion second by Commissioner Miller – 3 ayes, motion carried.

**EXECUTIVE SESSION:**

Motion made by Commissioner Fennell to move into executive session at 7:41pm., second by Commissioner Miller - 3 ayes, motion carried.

**REGULAR SESSION:**

Motion made by Commissioner Fennell to return from executive session at 8:13pm. Motion second by Commissioner Miller - 3 ayes, motion carried.

Motion made by Commissioner Fennell to adopt the Municipal Cooperation Resolution for the NYCLASS. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Fennell to have a resolution for the District Treasurer to select a 2-month CD with an approximate 5.05 interest rate change for the account. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Miller to accept the Chiefs request to have Probationary Firefighters Angel Lainez and Evron Dawkins reclassified as Firefighters. Also to have the members outfitted with Class A uniforms, new bunker gear, new badges and key fob access. Motion second by Commissioner Fennell – 3 ayes, motion carried.

Motion made by Commissioner Fennell to purchase a new camera printer system from Metropolitan Data Solutions not to exceed \$10,000.00 for the district secretary’s office. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Fennell to accept the proposal from More Consulting for the coping of the parapet wall at headquarters. Under the conditional approval subject to submitting the appropriate contract to the Roosevelt Fire District with a customer contact, Commissioner Hector Tyler Sr. dated May 2, 2024 in the amount of \$163,848.50. “In the form of a proposal subject to a contract to be created and prepared by Council”.

Motion made by Commissioner Miller for the Chiefs and Ex-Chiefs to receive an additional gold stripe on each sleeve of their Class A uniforms. Motion second by Commissioner Fennell – 3 ayes, motion carried.

**ADJOURNMENT:**

Motion made by Commissioner Fennell to adjourn the meeting at 20:17pm. Motion second by Commissioner Miller – 3 ayes, motion carried.