

ROOSEVELT FIRE DISTRICT
BOARD MEETING MINUTES FROM JUNE 12, 2024

CALL TO ORDER BY CHAIRMAN: – Commissioner Williams - 7:05pm.

PLEDGE TO FLAG: – Commissioner Moore

ROLL CALL: – Commissioner Miller, Commissioner Williams, Commissioner Moore and Commissioner Tyler. Commissioner Fennell was excused; Attorney Lance Clarke, Treasurer Trina Sutherland, and Secretary LeKia Trollinger were present.

MINUTES - Regular Board Meeting – May 8, 2024

Motion made by Commissioner Moore to accept the minutes from May 8, 2024 meeting with a correction to the Attorneys report (beyond 20 day period). Motion second by Commissioner 4 ayes, motion carried.

TREASURER REPORT MAY 2024

Motion made by Commissioner Moore to accept the Treasurers Report for May 2024. Motion second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Moore to accept the May 1, 2024 – May 31, 2024 Abstract report. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Moore to accept the May 2024 General Fund Detailed Budget Report. Motion second by Commissioner Williams – 4 ayes, motion carried.

COMMISSIONERS REPORTS:

- **Commissioner Miller:**

The AED for 732 has been out of service for some time now.

Currently I am still waiting to hear back from Nicole from Bound Tree. They are experiencing staff shortages.

Target Solutions – at this time there will be no modules selected from their company.

Captain Foskey will be in touch with Don Hudson from Nassau County regarding the programs that are needed and the ones that can be downloaded for the state guidelines.

- **Commissioner Williams:**

The EMS supplies came in and they were inventoried and stocked. The expired supplies were removed from the shelves.

- **Commissioner Moore:**

A list was created by the district secretary and inventoried by Officer Timpanaro of all of the officers that have key fobs. Half of the list of officer's key fobs were turned off.

Going forward the Fire District will no longer supply the Police Precinct with key fobs. The key fob access has got out of control and moving forward a request must be submitted to Commissioner Moore and Officer Timpanaro and they will determine access.

Every three to four months a review will be conducted to see who has access to the building.

- **Commissioner Tyler:**

MES came to check & service the air compressor for the SCBA air system. Currently everything is working correctly.

Johnson Control came and performed an inspection/serviced the smoke detectors and alarm system at headquarters. From the inspection we need to replace two heads. Currently waiting on the work order and price quote for the work.

Center Island came in and replaced the lights in the lobby and restrooms on the first floor with LED's.

Building Maintainer replaced and fixed the falling blinds on the second floor at headquarters. Once the parapet wall is completed and the sheet rock is done, new blinds will be purchased for the other offices on the second floor at (HQ).

Building Maintainer also fixed the gate in the back of the parking lot at headquarters. There was an ant buildup in the eye of the gate which caused a blockage. Once he cleaned it out the gate started working again properly.

The water tank in the basement was leaking and our Building Maintainer was able to fix the issue saving the District money. The part was ordered from Amazon and right now everything is working correctly.

Working on getting the floors in the basement and the second floor buffed out. Waiting on three quotes to submit.

- **Commissioner Fennell:**

Currently working with East West Apparatus regarding the specs for 735.

736 has been repaired and returned to the District.

Specs were submitted for a new Chief vehicle for review and approval.

ATTORNEY REPORT:

Certification – title of courts came in for the Park Ave. Project and they are ready to go on the application to the zoning board.

At this present time the engineer has not responded back to our inquiries. A legal notice in writing has been issued so hopefully in a few days we will have a response back from him.

OSHA changes – special broadcast for the Chiefs will be on June 15th. Letters and comments are being requested from the Districts in regards to the new OSHA opposed rigs. It would be in the Districts interest to respond to this due to everyone being financially impacted.

OLD BUSINESS:

- Park Ave. /Hose 1 Building Project – meeting with Elite for updates 6/13
- BID – Parapet Wall & Coping at Headquarters
- Website – still in progress. Commissioner Fennell and the Chiefs are working together with the webmaster. Please submit your suggestions and or comments about the website to the webmaster.
- NYCLASS – Investment Plan – Table till next month

NEW BUSINESS:

- Carlisle Roofing – inspection discovered that some things were incorrect on the roof. They will resolve the issues.
- Article XXIV – Section 4 – change of Stripes – table for the Chiefs
- New card printer - table till next month - waiting on state bid quotes for review and approval
- Chevrolet of Smithtown – new Chief vehicle

CHIEF'S REPORTS: All three Chiefs were present

- **Chief Dawkins 02**

Chief Vasquez – May's report was provided.

There were no fires in the month of May

- **Chief Tyler 00**

Ex-Chief's Plaque – purchase plaque to honor past Chiefs – visible in headquarters

2024 EMS World Expo – add 2 more members

Apparatus Inspection Results – May 19, 2024

New Department Coolers – purchase new coolers

Annual Department Picnic – August 4th – Camp Coleman

Inspections/Drills Payment – allowance increase

CPR/AED Class – whole department training

Personnel Issues – 5 resignations - 2 members reclassified to Firefighters

Company Results – Hose #3 – requesting new refrigerator/ Truck Company – new pully assemble system

Facility Requests – 7th Batt Chiefs Meeting – June 21st

ITEMS FOR APPROVAL:

- Payment of Claims 2024-278 through 2024-375 - Motion made Commissioner Williams to pay claims against the district. Motion second by Commissioner Miller - 4 ayes, motion carried.

FACILITY USE:

Motion made by Commissioner Moore to approve Sanitary District Number Two for their Sanitation Commissioner Election on Thursday, July 25, 2024 (1:30pm – 10:30pm) with a facility use of \$500.00. Motion second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Moore to allow the 7th Battalion to use headquarters for Delegates Meeting on 6/21/2024 at 7:30pm. Motion seconded by Commissioner Williams – 4 ayes, motion carried.

TRIPS/EVENTS:

EMS World Expo – two members were added to the list.

DEPARTMENT:

Captain Coleman spoke on behalf on Firefighter Stacey Campbell – requesting if the board would hear her out in reference to her keeping her position with the Roosevelt Fire Department.

Firefighter Stacey Campbell spoke to the board requesting that she keeps her position with the department. She was facing some challenges but she’s pushing through them and would like for the Board and Chiefs to work with her.

EXECUTIVE SESSION:

Motion made by Commissioner Moore to move into executive session at 7:51pm., motion second by Commissioner Miller - 4 ayes, motion carried.

REGULAR SESSION:

Motion made by Commissioner Moore to return from executive session at 9:03pm. Motion second by Commissioner Miller - 4 ayes, motion carried.

Motion made by Commissioner Moore to approve the request from the Chiefs office to purchase a plaque from R & R Trophies in the amount of \$7375.00. To be hung in the main meeting room honoring past Chiefs. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Moore to add Fire Fighter Malik Duff and Commissioner Judy Miller to the list of members that will be attending the 2024 EMS World Expo. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Moore to approve the department's annual picnic on August 4, 2024 being held at Coleman Camp. Motion second by Commissioner Miller – 4 ayes, motion carried.

Motions made by Commissioner Moore to accept the request to have the whole department complete a CPR certification course at a price of \$40.00pp. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Moore to accept the Chiefs request to raise the inspection allowance from \$1100.00 to \$1500.00. Motion second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Moore to accept the Chiefs request to have Probie Elvis Gutierrez and Stanley Gutierrez reclassified as Firefighters. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Moore to purchase Hose #3 a new refrigerator. Motion second by Commissioner Miller - 4 ayes, motion carried.

Motion made by Commissioner Moore to approve Truck Company's request to purchase a new arch pully assemble system. Motion second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Moore to accept and move forward with the request to have \$624,375.00 moved into a two month CD with an interest rate of 5.0. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Moore to accept the resignations of Probationary Members Brown, Whilchez, Witter, Gonzalez and McLaren. Motion second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Moore to purchase a 2024 Tahoe for the Chiefs office in the amount of \$61,994.00. Motion second by Commissioner Miller – 4 ayes, motion carried.

ADJOURNMENT:

Motion made by Commissioner Williams to adjourn the meeting at 9:10pm. Motion second by Commissioner Miller – 4 ayes, motion carried.