

ROOSEVELT FIRE DISTRICT
BOARD MEETING MINUTES FROM JANUARY 10, 2024

CALL TO ORDER BY CHAIRMAN: – Commissioner Tyler – 8:06pm.

PLEDGE TO FLAG: – Previously declared in re-org meeting

ROLL CALL: – Commissioner Fennell, Commissioner Miller, Commissioner Williams, Commissioner Moore – excused, Commissioner Tyler, Attorney Lance Clarke, Treasurer Trina Sutherland, and Secretary LeKia Trollinger

MINUTES: – December 13, 2023 Regular Board Meeting Minutes – Motion made by Commissioner Fennell and second by Commissioner Miller - 4 ayes, motion carried.

TREASURER REPORT DECEMBER 2023

Treasurer Sutherland advised our general fund account from TD Bank reflects a credit of \$23,245.00. These funds were never deposited or withdrawn from our account. This credit represents the fraudulent activity attempted against our account.

Motion made by Commissioner Fennell and second by Commissioner Miller to accept the December 2023 Treasurer’s report – 4 ayes, motion carried.

Motion made by Commissioner Williams and second by Commissioner Fennell to accept December 1 – December 31, 2023 Abstract Report – 4 ayes, motion carried.

Motion made by Commissioner Fennell and second by Commissioner Williams to accept the December 2023 General Fund Detailed Budget Report – 4 ayes, motion carried.

COMMISSIONERS REPORTS:

- **Commissioner Fennell:**

I would first like to thank the District for their support with my recent reelection.

A+ was contacted to obtain a login & password for our new secretary LeKia Trollinger. At the moment I’m still waiting on a response back from them regarding the Milestone system.

A new set of Sagamore lights have been taken possession over 01 new vehicle. Installation of emergency equipment has already begun. There will be a slight delay with the emergency box for the rear of the vehicle due to the company’s side.

There’s been progress with Truck Company for the new 735.

736 was sent out & returned for a check engine light.

732 will be going out to also address a check engine light & a few other small issues.

- **Commissioner Williams:**

First I would like to wish everyone a Happy New Year and welcome our new District Secretary LeKia Trollinger.

All EMS supplies are up-to-date.

A+ came in to work on the issue we were having with the key fob system. The service person gave Trina who was the acting secretary/treasurer at the time training on how the system works. Treasurer Sutherland is currently training LeKia, the new secretary on how the system works.

- **Commissioner Miller:**

Nicole from Bound Tree emailed me two shipping labels for the two boxes of AED loaners. I had Wilson take the boxes to FedEx for shipping.

Nicole also apologized for responding back late to the previous emails and phone calls due to her being out of town. Nicole will be back in the office January 16th, upon her return she will provide a contract & invoice for the AED's.

We've received the price for each module from Laurent & Matt of EMS Solutions/Target Solutions Program. I will hold this information over to the executive session.

- **Commissioner Moore:** – Currently nothing to report at this time.
- **Commissioner Tyler:**

Thank you & Congratulations to Commissioner Fennell for being back on board for another five years! Thank you to Treasurer/Acting Secretary Trina at the time for all of her hard work and also working with LeKia. Congratulations to LeKia for coming on board.

I ordered the RPI, Bailout System and Harness, just waiting for them to arrive.

We took in a new shipment of helmets, gloves, and hoods so everything is up to par downstairs with the quarter master system.

We've been looking around for a new company to replace the old hood cleaning company. The previous company was not the best and was overpriced. A new company was found with better prices and I believe will serve the district better. The company is local and I believe everyone will like them. We will discuss the change in the executive session.

We discarded one broken water cooler in the gym and replaced it. The broken water cooler served the district for over 16yrs, it served its purpose.

Six bottles were sent out to Coastal known as MES now for hydrostatic testing. Once they finish those six bottles they will begin testing another 6 bottles.

A few bottles needed tags readjusted on the back. The serviceman from MES provided the service when he came to pick up the six bottles.

I want to order some new pants/trousers for a new probie. Nothing downstairs fits him.

ATTORNEY REPORT:

For the most part there hasn't been a lot of activity over the last month since the election. The election was certified, the town of Hempstead was notified, and the Oath of Office was filed with the deputy town clerk to Kate Murray.

LOSAP Revision for the manual should be reading accurate just as the resolutions passed tonight at the re-org meeting should be implemented.

Next we'll be finding out what to do with our Park Ave. Project. Hopefully the Monistat crew will be satisfied so we could put our referendum out as soon as we're authorized by them that all of our paperwork is in order.

CHIEF'S REPORTS:

- **Chief Dawkins 01**

All training is going well & looking good.

Thank you to the Board for all your help and support.

- **Chief Vasquez 02 – Monthly percentage reports provided.**

Chief Vasquez was stuck at work – Chief Dawkins presented

January 1, 2023 – December 31, 2023 report was provided. If there's any discrepancies please reach out to 02.

- **Chief Tyler 00 – Report provided.**

First and foremost I want to wish everyone a Happy & Healthy New Year! Thank you to the Board for the swearing in, it was very nice! Everyone enjoyed the food. Also I would like to thank the council for the gifts; the Chief's office appreciates you.

The precisions for the year were given out and you'll see the final for February as far as the officers and post-it's so you won't have any discrepancies. You should also see the final for secretary next month.

As you know we are approaching installation season and that's our next big task that we're focusing on. You'll be seeing some things regarding the DJ things and installation gifts and so forth.

I also would like to take the time to thank the Board for the door.

Someone reached out to me from Memorial Presbyterian Church on Babylon Turnpike & Frederick Avenue in regards to a MLK parade on the 15th. They would like the fire department to participate in the parade and also setup a table in front of Hose 3 for refreshments. The parade would start at the church and end at Roosevelt Library. Hose 3 would show some rigs and other techniques that are done for homecoming. Just wanted to make sure it's ok for this to be done.

I would also like to bring back some traditions that were done in the past for example – what used to be done for Memorial Day. Formulate a relationship with the new Pastor from the Presbyterian Church and maybe be able to host an event at the church during the holidays.

This would be a good idea due to the new firehouse that's being built on Park Ave. This would also give us community participation and cause visibility.

OLD BUSINESS:

- Park Ave. /Hose 1 Building Project
- Website Kickoff Meeting
- BID – Parapet Wall & Coping at Headquarters – the BID was open at 7:30pm and no BID's were submitted.

NEW BUSINESS:

- **A+ Maintenance Agreement**
- **A+ Access Control Quote**
- **CAT Service Agreement (Renewal)**
- **Discarded Items**

ITEMS FOR APPROVAL:

- Payment of Claims 2023-883 through 2023-989 – Motion made Commissioner Williams to pay claims against the district, second by Commissioner Miller - 4 ayes, motion carried.

FACILITY USE:

Request to use facility on January 17th for Battalion Delegate's Meeting - Motion made by Commissioner Fennell for facility use and second by Commissioner William – 4 ayes, motion carried.

EXECUTIVE SESSION:

Motion made by Commissioner Williams to move to executive session at 8:32pm., second by Commissioner Fennell 4 ayes, motion carried.

REGULAR SESSION:

Motion made by Commissioner Fennell and second by Commissioner Williams to return from executive session at 9:08pm. 4 ayes, motion carried.

Motion made by Commissioner Fennell to renew the A+ Maintenance Agreement in the amount of \$5159.00 and second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Fennell to accept the A+ Access Control Quote in the amount of \$3612.00 and second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Williams to accept the CAT Service Agreement (Renewal) in the amount of \$1960.00 (enhanced) and second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Fennell to discarded the broken water cooler from the gym - second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Fennell for Updated Slate for Emergency Company and second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Williams for approval of chauffer training for firefighter Maynard Henry on unit 735. Second by Commissioner Miller 4 ayes, motion carried.

Motion made by Commissioner Fennell for approval of Pump Operator for Jordon Narcisse. Second by Commissioner Miller 4 ayes, motion carried.

Motion made by Commissioner Fennell for Class A uniform (white shirt & hat) approval for 2nd Lt. Dakera Goodson. Second by Commissioner Williams 4 ayes, motion carried.

ADJOURNMENT:

Motion made by Commissioner Fennell to adjourn the meeting at 9:10pm, second by Commissioner Miller – 4 ayes, motion carried.