

ROOSEVELT FIRE DISTRICT
BOARD MEETING MINUTES FROM MAY 8, 2024

CALL TO ORDER BY CHAIRMAN: – Commissioner Williams - 7:03pm.

PLEDGE TO FLAG: – Commissioner Moore

ROLL CALL: – Commissioner Fennell, Commissioner Moore, Commissioner Williams and Commissioner Tyler. Commissioner Miller was excused; Attorney Lance Clarke, Treasurer Trina Sutherland, and Secretary LeKia Trollinger were present.

MINUTES - Regular Board Meeting – April 9, 2024

Motion made by Commissioner Williams to accept the minutes from April 9, 2024 meeting. Motion second by Commissioner Moore - 4 ayes, motion carried.

TREASURER REPORT APRIL 2024

Motion made by Commissioner Moore to accept the Treasurers Report for April 2024. Motion second by Commissioner Fennell – 4 ayes, motion carried.

Motion made by Commissioner Fennell to accept the April 1, 2024 – April 30, 2024 Abstract report. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Williams to accept the April 2024 General Fund Detailed Budget Report. Motion second by Commissioner Moore – 4 ayes, motion carried.

COMMISSIONERS REPORTS:

● **Commissioner Fennell:**

732 & 734 were appraised; we are currently waiting for the reports to come in

Repairs were done to the light on 735 due to a recent accident

732 received preventive maintenance; still waiting for oil for extrication tool

Building maintainer (Wilson) fixed a fuel leak on 737; still has a hydraulic issue

Replaced front bumper hydrant wrench bracket on 733

We're currently waiting on specs to come in for 736 & new engine

Chief Vasquez received his new computer, Island Tech will be back to continue the installation of the new computers and updating them with security features

We received an estimate for the lights for Chief Dawkins vehicle which were out of stock but now available

- **Commissioner Moore:**

Congratulations to Attorney Clarke for being recognized for his years of service in being an Attorney!

Reminder to the Chiefs to continue to advise the department to be aware of their driving. Safety is important!

- **Commissioner Williams:**

EMS supplies were ordered; once received they will be inventoried and stocked

The Probationary Members in the department received the old Class A uniforms from downstairs. In the event something comes up (funeral, parades) everyone will be fully uniformed.

Congratulations to Attorney Clarke!

- **Commissioner Tyler:**

Congratulations to Attorney Clarke for 50 years of service!

Moderate came out and did tests on both buildings, all is well

TK Elevator Company came out and did an inspection to the elevator at headquarters

Our building maintainer (Wilson) took care of the floor drainage issue we were having

Building maintainer also removed a partial rotten tree at headquarters on Debevoise Ave. side

Automatic Irrigation is coming out to service the sprinkler system

3 quotes were received for the landscaping of headquarters

Emergency Co. – Narcan is coming to an end to their shelf life

- **Commissioner Miller**

No report at this time.

ATTORNEY REPORT:

Thank you for your support for the Distinguished Service Medallion Gala Event

Much time has been spent of the parapet and at this time it's very imperative that the construction manager speaks directly to the architect. Protocols concerning the parapet have to be followed.

In regard to the referendum, we are beyond the 20-day period, and we can begin to get our specs together in regards to bidding for the job. Whomever is selected to complete the job, we must justify who was selected and why.

NYCLASS Investment Plan is a very good idea and is recommended.

OSHA – on going issue. Training and certifications are going to be required.

OLD BUSINESS:

- Park Ave. /Hose 1 Building Project
- BID – Parapet Wall & Coping at Headquarters
- Website – still in progress. Commissioner Fennell and the Chief are working together with the webmaster
- Installation 2025 – secure date with Jericho Terrace for 2025 Installation Dinner

NEW BUSINESS:

- Members Status
- Sagamore Lights
- Johnson Controls
- NYCLASS – Investment Plan
- East West – Apparatus Specification Proposal
- Discarded Items

CHIEF'S REPORTS:

- **Chief Dawkins 02**

Chief Vasquez was excused – April's report was provided.

- **Chief Vasquez 01**

Chief Dawkins thanked the Board for their continuous help and support.

All trainings are up to date and going well.

- **Chief Tyler 00**

Thank you for Installation Dinner

Probies will be coming off of probation next month/members resigning

Busy season – a lot of requests for Memorial Day

The department will be marching with Franklin Square on June 1st at 6pm. – looking for a band

Department picnic in August

ITEMS FOR APPROVAL:

- Payment of Claims 2024-212 through 2024-277 Motion made Commissioner Moore to pay claims against the district. Motion second by Commissioner Williams - 4 ayes, motion carried.

FACILITY USE:

Motion made by Commissioner Moore to allow the 7th Battalion to use headquarters for Delegates Meeting. Motion seconded by Commissioner Williams – 4 ayes, motion carried.

TRIPS/EVENTS:

Motion made by Commissioner Moore to approve Chief Dawkins, Captain Foskey, Lt. Goodson and EMS Sobers to attend the EMS World Expo in Las Vegas, Nevada. Motion second by Commissioner Williams - 4 ayes, motion carried.

EXECUTIVE SESSION:

Motion made by Commissioner Moore to move into executive session at 7:49pm., second by Commissioner Williams - 4 ayes, motion carried.

REGULAR SESSION:

Motion made by Commissioner Fennell to return from executive session at 8:40pm. Motion second by Commissioner Williams - 4 ayes, motion carried.

Motion made by Commissioner Moore to allocate \$2500.00 for the fire departments band for the Franklin Square parade on June 1st. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Williams to table the NYCLASS Investment Plan till next month’s meeting. Motion second by Commissioner Moore – 4 ayes, motion carried.

Motion made by Commissioner Williams to accept the Cannas Landscaping LLC quote for \$5000.00 for headquarters. Motion second by Commissioner Moore – 4 ayes, motion carried.

Motion made by Commissioner Fennell to secure the contract with East West Fire Apparatus Consultants to assist with the purchase of the new 735 in the amount of \$15,000.00. Motion second by Commissioner Moore – 4 ayes, motion carried.

Motion made by Commissioner Moore to raise the treasurer’s salary to \$40.00 an hour starting 5/8/2024. Motion second by Commissioner Fennell – 4 ayes, motion carried.

Motion made by Commissioner Fennell to secure Saturday, April 12, 2025 with Jericho Terrace for our Installation Dinner. Motion second by Commissioner Moore – 4 ayes, motion carried.

Motion made by Commissioner Moore to discard turnout gear. Motion second by Commissioner Fennell - 4 ayes, motion carried.

Motion made by Commissioner Williams to approve Johnson Controls contract for the fire lights and alarm system at headquarters in the amount of \$11,967.50. Motion second by Commissioner Fennell – 4 ayes, motion carried.

Motion made by Commissioner Fennell to purchase lights for Chief Dawkins truck from Sagamore Lights. Motion second by Commissioner Moore – 4 ayes, motion carried.

ADJOURNMENT:

Motion made by Commissioner Moore to adjourn the meeting at 8:44pm. Motion second by Commissioner Williams – 4 ayes, motion carried.