

ROOSEVELT FIRE DISTRICT
BOARD MEETING MINUTES FROM APRIL 9, 2024

CALL TO ORDER BY CHAIRMAN: – Commissioner Williams - 7:13pm.

PLEDGE TO FLAG: – Commissioner Fennell

Moment of silence remembering those who have passed away – Ladies Auxiliary member, Dorothy Stockdale.

ROLL CALL: – Commissioner Miller, Commissioner Fennell, Commissioner Williams and Commissioner Tyler. Commissioner Moore was excused, Attorney Lance Clarke, Treasurer Trina Sutherland, and Secretary LeKia Trollinger were present.

MINUTES

Special Board Meeting – February 17, 2024

Motion made by Commissioner Fennell to amend the minutes from March 2, 2024 to accept the minutes from the Special Meeting. Motion second by Commissioner Miller - 4 ayes, motion carried.

Regular Board Meeting – March 13, 2024

Motion made by Commissioner Williams to accept the minutes from March 13, 2024 meeting with correction to the Commissioners Report - hand held light. Motion second by Commissioner Miller - 4 ayes, motion carried.

TREASURER REPORT MARCH 2024

Motion made by Commissioner Fennell to accept the Treasurers Report for March 2024. Motion second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Fennell to accept the March 1, 2024 – March 31, 2024 Abstract report. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Williams to accept the March 2024 General Fund Detailed Budget Report. Motion second by Commissioner Miller – 4 ayes, motion carried.

COMMISSIONERS REPORTS:

- **Commissioner Miller**

Waiting on Nicole from Bound Tree to get back to me to correct the AED contract

AED from 732 is out of service and needs repair from Bound Tree

Larant and Matt are still waiting to see if we are going to pick some of the modules for the EMS program

We received 6 ads for the journal. Chief 00 turned them over to the vendor for publication

Majority of the responses are back for the Installation Dinner so LeKia will have a count for us by the end of the week.

- **Commissioner Fennell:**

Chief 01's truck received the box for the rear – the issue with the rear lights was addressed and his truck should be at 100%

732 was sent out for service along with also Preventive Maintenance and repair. Truck should be returned this evening

Requesting book value appraisal for 734

Attended mandatory Commissioners training class and received completion certificate. Will turn in to district secretary for records

- **Commissioner Williams:**

All EMS supplies are up to date and the hand held light was changed on 736. We now have a new hand held light

- **Commissioner Moore:**

No report at this time.

- **Commissioner Tyler:**

Trane performed maintenance to the HVAC units at Hose 3

Modern performed maintenance on fire sprinkler systems at both buildings

The new treadmill was delivered on 3/6/2024

The coping and parapet wall project is in progress – we received two quotes that Elite is reviewing – Elite will be interviewing the companies to see the difference with the prices and compare the details.

Day & Nite Refrigeration performed maintenance to all refrigeration units at both Headquarters and Hose & Engine 3

737 was requested for a web down in North Patchogue

Started giving out probie badges for the installation, Memorial Day and the parades

ATTORNEY REPORT:

Last month we focused on getting through the election, monitored the circumstances to make sure everything went as smooth as possible. All documents were prepared and filed with the town on March 27th. Making sure we're in compliance with compliance law. We should act with caution while the 20day meter is running.

Other items that were reviewed to the specs of the potential truck, specs to certain contract issues, and possible compliance with state finance and municipal will be held over to executive session.

OLD BUSINESS:

- Park Ave. /Hose 1 Building Project – progress with Elite, things are moving along. Next meeting with Elite will be April 17th
- Website – Webmaster gave some updates on the progress of the website. Picture gallery will be on going as events happen.

Requesting for one person to be responsible to be the point person over the website to make the progression easier.

Site is current online, requesting feedback from everyone on what they think, forms, details of events & correct verbiage.

Correcting the emails

Monthly invoices will begin

Memorial page

- BID – Parapet Wall & Coping at Headquarters

NEW BUSINESS:

- Installation Vendors
- **Discarded Items:**
Meat Slicer from Hose 3
3 Chief Fleet Equipment Boxes

CHIEF'S REPORTS:

- **Chief Dawkins 01**

Chief Dawkins has no report at this time.

- **Chief Vasquez 02**

March report was provided.

- **Chief Tyler 00**

Members resigning and coming off of probation

Busy season – a lot of request for Memorial Day

Preparation for the Installation Dinner

Passing of Women’s Auxiliary group member, Dorothy Stockdale.

Rec inspection – was hosted, thank you to Commissioner Williams for helping out, findings need to be addressed

Memorial Day BBQ

ITEMS FOR APPROVAL:

- Payment of Claims 2024-120 through 2024-211 – Motion made Commissioner Williams to pay claims against the district. Motion second by Commissioner Miller - 4 ayes, motion carried.

FACILITY USE:

TRIPS/EVENTS: Board has to be specific in stating/approving each person’s name for trips.

Amendment made by Commissioner Fennell regarding the March 2nd meeting pertaining to the training class in White Plains to have Trina Sutherland and LeKia Trollinger to attend. Second by Commissioner Miller, 4 ayes, motion carried.

EXECUTIVE SESSION:

Motion made by Commissioner Miller to move into executive session at 8:00pm., second by Commissioner Williams - 4 ayes, motion carried.

REGULAR SESSION:

Motion made by Commissioner Williams to return from executive session at 8:31pm. Motion second by Commissioner Fennell - 4 ayes, motion carried.

Motion made by Commissioner Fennell to purchase Memorial Day cleaning supplies. Motion second by Commissioner Williams – 4 ayes, motion carried.

Motion made by Commissioner Williams to purchase all wreathes needed for Memorial Day 2024. Motion second by Commissioner Fennell – 4 ayes, motion carried.

Motion made by Commissioner Fennell to have Probationary Firefighter Efrucino Rivera be reclassified to Firefighter. Motion second by Commissioner Miller - 4 ayes, motion carried.

Motion made by Commissioner Williams to accept the resignation of Nagib Pena. Motion second by Commissioner Miller – 4 ayes, motion carried.

Motion made by Commissioner Williams to approve the Memorial Day 2024 Service. Motion second by Commissioner Fennell – 4 ayes, motion carried.

Motion made by Commissioner Miller to have Post Memorial Day Service BBQ with correction to the date, 5/27. Motion second by Commissioner Fennell - 4 ayes, motion carried.

Motion made by Commissioner Fennell to hire Auto Appraise to come in and do an evaluation on 732 and 734, not to exceed \$1000.00 each. Motion second by Commissioner Williams - 4 ayes, motion carried.

Motion made by Commissioner Williams to approve the new vendor 4imprints with a more reasonable price for the Chiefs installation gifts – Precision Bottle Coolers, \$5529.67 - 280 qty. Second by Commissioner Fennell, 4 ayes, motion carried.

Commissioner Williams made a motion to resend the motion from March 13th meeting to approve Viking as a vendor for the installation meeting in the amount of \$8680.00. Second by Commissioner Miller, 4 ayes, motion carried.

Motion made by Commissioner Williams to discard the meat slicer and the 3 Equipment Boxes. Second by Commissioner Miller, 4 ayes, motion carried.

Motion made by Commissioner Fennell to amend the motion for Auto Appraise not to exceed \$1500.00 each on 732 & 734. Motion second by Commissioner Williams - 4 ayes, motion carried.

Salaries for 2024:

Motion made by Commissioner Miller to accept the pay increase of the district staff:

Secretary – stays the same – new hire

Treasurer: pay increase of 4% - \$34.54 hourly

Building Maintainer: pay increase of 3% - \$25.79 hourly salary

Building Cleaner: pay increase of 3% - \$22.32 hourly salary

Second by Commissioner Fennell – 4 ayes, motion carried.

ADJOURNMENT:

Motion made by Commissioner Williams to adjourn the meeting at 8:39pm. Motion second by Commissioner Miller – 4 ayes, motion carried.