

ROOSEVELT FIRE DISTRICT
BOARD MEETING MINUTES FROM MARCH 2, 2024

CALL TO ORDER BY CHAIRMAN: – Commissioner Williams - 7:02pm.

PLEDGE TO FLAG: – Commissioner Moore

ROLL CALL: – Commissioner Miller, Commissioner Moore, and Commissioner Williams. Commissioner Fennell and Commissioner Tyler were excused, Attorney Lance Clarke, Treasurer Trina Sutherland, and Secretary LeKia Trollinger.

MINUTES

Re-Organizational Meeting: January 10, 2024 – Motion made by Commissioner Moore to accept the minutes from January’s meeting. Motion second by Commissioner Miller – 3 ayes, motion carried.

Regular Board Meeting – January 10, 2024

Motion made by Commissioner Moore to accept the minutes from January 10, 2024 meeting. Motion second by Commissioner Miller - 3 ayes, motion carried.

Motion made by Commissioner Miller to amend her report concerning the bunker gear given out. Bunker gear was also given to Erick Benitez. Motion second by Commissioner Fennell – 3 ayes, motion carried.

TREASURER REPORT JANUARY 2024

Motion made by Commissioner Moore to accept January 2024 Treasurers Report. Motion second by Commissioner Miller – 3 ayes, motion carried. Amended Report - presented on March 2, 2024.

Motion made by Commissioner Moore to accept the January 1, 2024 – January 31, 2024 Abstract report. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to accept the January 2024 General Fund Detailed Budget Report. Motion second by Commissioner Miller – 3 ayes, motion carried.

COMMISSIONERS REPORTS:

- **Commissioner Miller:**

Gave new bunker gear to Firefighter Melqui Acosta.

EMS uniform was ordered and given to Anthony Ceron.

Carina Schmitt’s uniform was picked up early from the cleaners and paid for on Commissioner Miller’s company credit card. The receipt will be given to Trina.

Letters and emails were sent out to the 7th Battalion to take out ads in our journal.

Nicole from Bound Tree emailed the contract for the AED’s.

Mr. Laurent (EMS Solutions/Target Solutions) would like to know what modules we would like to pick out. Will further discuss in executive session.

- **Commissioner Moore:**

Spoke to Commissioner Tyler about the issues we're having with the vendors concerning our uniforms. We were using a vendor in Bethpage but they were not good uniforms. Economy who we are using now for uniforms are good but we have to be patient with them.

Would like to discuss the zoom meetings with the Commissioners in the executive session.

- **Commissioner Williams:**

EMS bay door spring snapped and had to be replaced by Supremacy Door.

An order for EMS supplies will be ordered next week. Inventory will be taken and the supplies that are out dated will be discarded.

Five AED batteries were outdated and they were disposed of properly.

- **Commissioner Fennell:**

No report at this time.

- **Commissioner Tyler:**

EMS performed maintenance service on the SCBA air compressor system.

Modern performed inspection service to the fire sprinkler system.

Elite Action performed service inspection to the extinguishing system of kitchen hoods at both buildings.

Accurate hood and duct cleaning company performed service to exhaust hood systems in both buildings.

Cummins performed maintenance service on the generator at Hose #3.

Discarded items from January: Broken out of service water cooler from the gym, and the donated red forcible entry door prop.

Mayfair came last week to service the generator at headquarters.

ATTORNEY REPORT:

Attended a seminar on February 24th (coffee w/ Commissioners) and some new legislation is being passed down that could cause potential changes to the department.

Additional webinars will be offered by the Association of Fire Districts and Attorney Clarke strongly urges the Commissioners to attend because the laws are changing and the amendments are going to require that the standards increase for EMS workers and Firefighters. The main concern is with smaller districts not being able to complete the paperwork correctly.

Further discussion about Zoom meetings will be discussed in the executive session.

Parapet Wall - Disqualify BID – according to the expert the party that was interested in doing the job was way out of line with the figure of \$467,000.00 according to the scope of work involved. Will discuss further in executive session.

CHIEF'S REPORTS:

- **Chief Dawkins 01**

All training is going well & looking good. Training is completed every Wednesday. Right now at least 20 probes have completed their essentials and getting ready to sign-up for their primaries.

Discussion with Commissioner Moore concerning automatic alarms – there was an accident in another town that Commissioner Moore wanted to make everyone aware of. Fire rescue must stop at red lights. Commissioner Moore advised Chief Dawkins to have conversations with the departments concerning the importance of being aware and cautious when driving the emergency vehicles. Potential laws may be going into effect that will cause lifelong consequences.

- **Chief Vasquez 02**

Chief Vasquez excused – January report was provided.

- **Chief Tyler 00**

Chief Tyler was excused – January report was provided.

OLD BUSINESS:

- Park Ave. /Hose 1 Building Project – hold over to executive session. Next meeting March 28th
- Website – in progress
- BID – Parapet Wall & Coping at Headquarters – will discuss in executive session

NEW BUSINESS:

- Penguin Management Inc. – 12 months – text messages \$2172.00
- Installation Dinner Vendors – hold over to executive session
- Discard Items – Cybex Treadmill
- Hi-Tech – New EMS Gear (Probe Anthony Ceron) – Uniform was ordered - \$1865.44. We didn't have any EMS uniforms to fit the probe.

ITEMS FOR APPROVAL:

- Payment of Claims 2024-01 through 2024-54 – Motion made Commissioner Moore to pay claims against the district. Motion second by Commissioner Miller - 3 ayes, motion carried.

FACILITY USE:

Request from Nassau County Sheriff Guardians to use the facility every first Thursday of the month.

TRIPS/EVENTS:

Motion made by Commissioner Moore to approve 5 people to attend the Mini Summit in White Plains April 25th – April 27th, 2024. Second by Commissioner Miller – 3 ayes, motion carried.

EXECUTIVE SESSION:

Motion made by Commissioner Moore to move into executive session at 7:56pm., second by Commissioner Miller - 3 ayes, motion carried.

REGULAR SESSION:

Motion made by Commissioner Miller to return from executive session at 8:27pm. Motion second by Commissioner Moore - 3 ayes, motion carried.

Motion made by Commissioner Moore to pay Penguin Management – E-Dispatch for 12 month service \$2172.00. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to discard Cybex Treadmill – serial# 0029. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to purchase new EMS gear for probe Anthony Ceron in the amount of \$1865.44. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to pay claims 2024-01 through 2024-54 against the District. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to purchase new bunker gear for Captain Derrick Wyche due to his gear being outdated. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to purchase 32 centerpieces for Installation Dinner in the amount of \$1470.00. Motion second by Commissioner Miller - 3 ayes, motion carried.

Motion made by Commissioner Moore to hire and pay LB Productions for Installation Dinner in the amount of \$5580.00 with a 10% discount. Motion second by Commissioner Miller - 3 ayes, motion carried.

Motion made by Commissioner Moore to approve request for Fire Fighter Abisai Acosta to begin chaffer training on unit 732 upon receipt of his driving record from the district. Motion second by Commissioner Miller 3 ayes, motion carried.

Motion made by Commissioner Moore to accept the proposal to use HTG Solutions as the photographer for the 2024 Installation Dinner - \$1368.00. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to accept the proposal to use Trend-It Branding for Installation Dinner journals and programs. Total not to exceed \$1800.00. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to approve the facility use request from Nassau County Sheriff Guardians for every first Thursday of the month based on the timing. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to accept the resignation letter from Probationary Firefighter Roberto Magana. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to accept the request to take Probationary Firefighter Alvin Thomas off of probation. Alvin Thomas will be coming into full firefighter status. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to accept the LOSAP report from January 1, 2023 – December 31, 2023. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Moore to decline the BID from E&A Restoration Inc. in the amount of \$467,000. for the parapet wall. Motion second by Commissioner Miller – 3 ayes, motion carried.

ADJOURNMENT:

Motion made by Commissioner Moore to adjourn the meeting at 8:29pm. Motion second by Commissioner Miller – 3 ayes, motion carried.