

ROOSEVELT FIRE DISTRICT
BOARD MEETING MINUTES FROM MARCH 13, 2024

CALL TO ORDER BY CHAIRMAN: – Commissioner Williams - 7:04pm.

PLEDGE TO FLAG: – Commissioner Fennell

ROLL CALL: – Commissioner Miller, Commissioner Fennell, and Commissioner Williams. Commissioner Moore and Commissioner Tyler were excused, Attorney Lance Clarke, Treasurer Trina Sutherland, and Secretary LeKia Trollinger.

MINUTES

Regular Board Meeting – March 2, 2024

Motion made by Commissioner Fennell to accept the minutes from March 2, 2024 meeting. Motion second by Commissioner Miller - 3 ayes, motion carried.

TREASURER REPORT FEBRUARY 2024

Treasurer Sutherland made note that there was a \$1400.00 fraudulent attempt that reflects on the report as a credit but it was rejected. Once it posts it will show as a deduction- TD put the money back into the account so it's really not a credit but that's how it appears on the statement. Also there was a \$187 ACH transaction that was returned in error that was on our approved list so TD later paid it. The statement shows as a deposit but it really wasn't. We did not receive those funds, that's just how the statement shows the transactions.

Motion made by Commissioner Fennell to accept the Treasurers Report for February 2024. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Miller to accept the February 1, 2024 – February 29, 2024 Abstract report. Motion second by Commissioner Fennell – 3 ayes, motion carried.

Motion made by Commissioner Fennell to accept the February 2024 General Fund Detailed Budget Report. Motion second by Commissioner Miller – 3 ayes, motion carried.

COMMISSIONERS REPORTS:

- **Commissioner Miller:**

Waiting on Nicole from Bound Tree to email a new contract with the corrections for the AED's.

We're waiting on responses from the 7th Battalion concerning our journal. I had LeKia reach out to the vendors with a new date to respond.

The Chief is waiting to get all the responses back from the vendors to give to the person that's doing the journals.

- **Commissioner Fennell:**

There's been progress with the new truck project.

Recently 734,732 and 736 have been serviced.

Been in contact with Chevy 112 this week concerning our new Big Red and they advised me that due to the automotive strike our order has been canceled. New pricing will come out in May 2024 so we will have to start the project all over again.

- **Commissioner Williams:**

EMS/EMT supplies that were ordered last month were checked and the dates are still current. We still have time before we need to make another order.

One of the head lights on 736 was not working. Our maintenance gentleman is going to change the battery and let us know if that's the issue. This issue was reported by one of our Captains.

- **Commissioner Moore:**

No report at this time.

- **Commissioner Tyler:**

Emergency Company Bay truck door needed repair last month. 2 tension springs were replaced by Supremacy Door.

Quotes for the new treadmill were received to replace the out of service treadmill from the gym. My choice is noted.

We're making progress with Elite concerning our parapet wall.

Two BID's will be coming in shortly concerning our parapet wall. Once received, we'll discuss in our next month's meeting.

ATTORNEY REPORT:

Attorney Clarke suggested amending the Zoom policy. The law has changed and it has taken away some of the restrictions. The policy was presented to the Commissioners at the last board meeting on March 2, 2024. Will discuss further in Executive Session.

The Commissioners were sent over some information concerning a seminar that's being offered by McNeil covering OSHA. Further information will be discussed in executive session.

CHIEF'S REPORTS:

- **Chief Dawkins 01**

Chief Dawkins was excused.

- **Chief Vasquez 02**

February report was provided.

- **Chief Tyler 00**

February report was provided.

Department is requesting more tickets for the installation dinner.

OLD BUSINESS:

- Park Ave. /Hose 1 Building Project - Our Election will be on March 26, 2024, held at Headquarters.
- Website – in progress
- BID – Parapet Wall & Coping at Headquarters

NEW BUSINESS:

- Treadmill
- Projector

ITEMS FOR APPROVAL:

- Payment of Claims 2024-55 through 2024-119 – Motion made Commissioner Fennell to pay claims against the district. Motion second by Commissioner Miller - 3 ayes, motion carried.

FACILITY USE:

TRIPS/EVENTS:

Motion made by Commissioner Moore to approve 5 people to attend the Mini Summit in White Plains April 25th – April 27th, 2024. Second by Commissioner Miller – 3 ayes, motion carried.

EXECUTIVE SESSION:

Motion made by Commissioner Miller to move into executive session at 7:24pm., second by Commissioner Fennell - 3 ayes, motion carried.

REGULAR SESSION:

Motion made by Commissioner Miller to return from executive session at 8:05pm. Motion second by Commissioner Fennell - 3 ayes, motion carried.

Motion made by Commissioner Miller to purchase 2 new white Optoma Projectors in the amount of \$1199.00. Motion second by Commissioner Fennell – 3 ayes, motion carried.

Motion made by Commissioner Fennell to purchase 6 new computers for the District staff & Chiefs in the amount of \$8772.00. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Fennell to have the bulletin board at Hose #3 repaired by Island Tech in the amount of \$1955.00. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Fennell to purchase a new Treadmill from Fitness Showrooms in the amount of \$4900.00. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Fennell to purchase 280 cooler bags from Viking as gifts for the installation dinner. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Fennell to accept the Lifetime membership for Ex-Chief Khaled A. Zahran. Motion second by Commissioner Miller - 3 ayes, motion carried.

Motion made by Commissioner Miller to purchase new bunker gear for Jordan Narcisse. Motion second by Commissioner Fennell - 3 ayes, motion carried.

Motion made by Commissioner Miller for Melqui Acosta to be reclassified from Probationary Firefighter to Firefighter. Motion second by Commissioner Fennell - 3 ayes, motion carried.

Motion made by Commissioner Miller to accept Jordan Narcisse as 2nd Lt. for Hose & Engine Company #1. Motion second by Commissioner Fennell – 3 ayes, motion carried.

Motion made by Commissioner Fennell to accept the request from Hose & Engine Company #1 to host a Bingo night April 27th - 8-10pm. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Miller to approve request to use headquarters on April 20th after the installation dinner. Motion second by Commissioner Fennell – 3 ayes, motion carried.

Motion made by Commissioner Miller to host the Blood Drive at headquarters on March 27th, 1:45 – 7:45pm in the meeting room. Motion second by Commissioner Fennell – 3 ayes, motion carried.

Motion made by Commissioner Fennell to accept the request to purchase all items that the members were missing from the Class A inspection that was given on March 10th. Motion second by Commissioner Miller – 3 ayes, motion carried.

Motion made by Commissioner Miller to amend the minutes from the Board Meeting on March 2, 2024 under Commissioner Miller's report. Erick Benitez also received bunker gear. Motion second by Commissioner Fennell – 3 ayes, motion carried.

Motion made by Commissioner Fennell to accept Commissioner Miller's resignation letter to transfer from Emergency Company over to Fire Police. Motion second by Commissioner Miller – 3 ayes, motion carried.

ADJOURNMENT:

Motion made by Commissioner Fennell to adjourn the meeting at 8:14pm. Motion second by Commissioner Miller – 3 ayes, motion carried.